

AFS NATIONAL WORKSHOP CHICAGO, ILLINOIS DOWNTOWN CHICAGO MARRIOTT JULY 8 – 11, 2003

Security and the Rules of Behavior

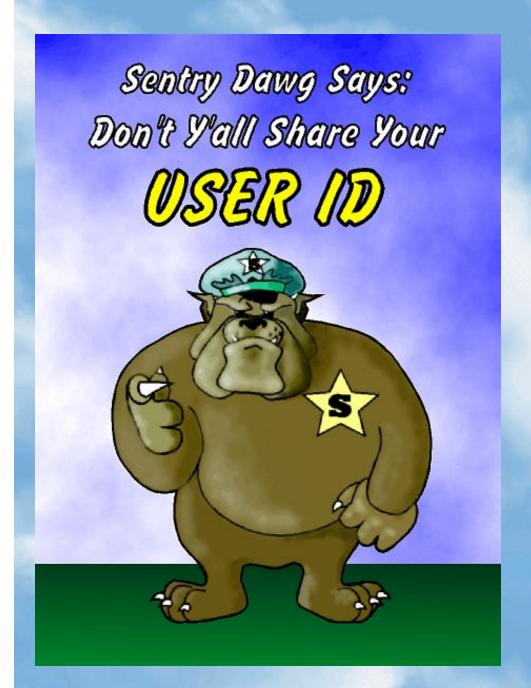




AFS Data is only secure if you maintain its security.

Do not release Enforcement Sensitive information to the public.



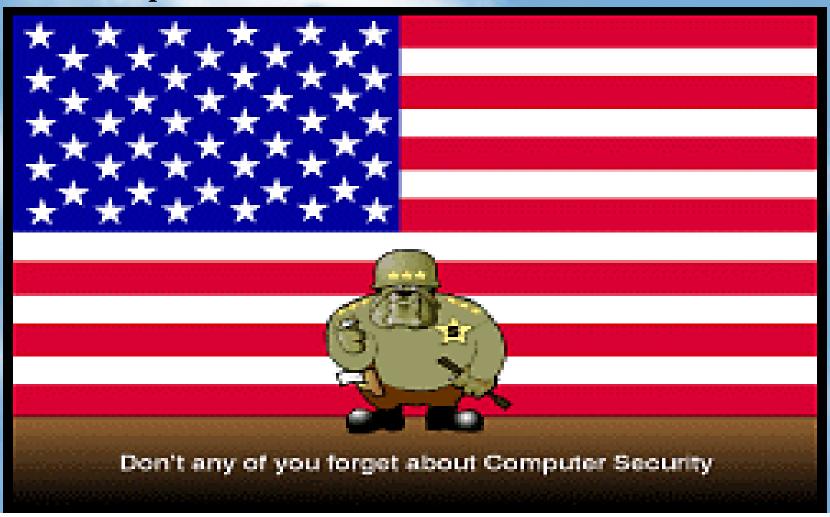


About your password...

- Change your password every 90 days.
- •Use all 8 alphanumeric characters for your password.
- No family names, pets, birthdays, or words!
- •Do not use consecutive keys on the keyboard.
- Memorize your password.
- Don't post it!

About your password...

- Use new passwords, do not use the last 8 versions.
- •Log off your computer when you are away, use a password protected screen saver.





About your data...

Provide only authorized personnel with sensitive data.

When viewing or processing confidential data, be sure the PC is in a non-traffic area.

Protect sensitive data by labeling it "Enforcement Sensitive".

Do not use your privileges to obtain data for anyone not authorized to view or use it.



Security
Posters
courtesy of the
EPA
National
Technical
Services
Division

Star Spangled Banner courtesy of the USMC—the President's Own